**INTERNAL QUALITY ASSURANCE**

**Ensure that all responses relate to the relevant mode(s) of provisioning.**

1. Briefly describe the internal quality management system in place to assure and ensure the quality of the programme / qualification and its delivery:

* What are the procedures for the monitoring and evaluation of learning and teaching, and assessment?
* Indicate how staff will be included in, and capacitated by, the quality assurance system and processes.
* How are programme reviews to be conducted? How is feedback on the programme (from moderation, student surveys, etc.) incorporated into the programme review process?
* What are the mechanisms in place to evaluate the programme’s / qualification’s impact and effect improvement?

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2. How does the institution guide students through the processes associated with recruitment, admission, retention, progression, graduation and career planning? How are these monitored and evaluated, and quality assured?

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3. In relation to risk management, explain how the institution will implement and manage its emergency arrangements (e.g. COVID-19 disaster management restrictions):

* Risk assessment and mitigation
* Learning and teaching
* Assessment and moderation
* Student support mechanisms (academic and other)
* Staff support and development
* Resource provisioning (including library resources)
* Administration (including admission, issuing of results, certification)
* Quality management of the emergency processes.

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